

Supervision Plan

Reg.44(1)(d)(i)

HS 12 Health & Safety

Links:

Education (Early Childhood Services) Regulations 2008 amended 2015;

Reg 46: Health & safety: hazard management; Children's Act, 2014 & Schedule 2 (risk assessment level)

Police Vetting & Health & Safety Act

Supervision Plan Reg.44(1)(d)(i)

Supervision Statement

The Centre Manager, Tokihi Leaders, and Persons Responsible will direct all personnel to ensure satisfactory supervision of children during the day's routines to promote and support children's learning, safety and welfare.

There will be at least one EC registered teacher in the wider environment occupied by the children i.e. one inside, one outside when children are present.

Particular care will be taken with providing supervision **in high risk areas**;

- Sleep Room – see Sleeping policy
- Toileting – see Nappy/toileting policy
- Steps / Ramp – Babies unable to climb independently up and down the steps or move confidently up and down the ramp will be supervised one on one.
Adults will encourage toddlers and young children to develop an understanding and sense of awareness about height and consequences of space, edge of the deck and falling, and appropriate behaviour to this space culturally.
- Climbing equipment – scanning and support relative to confidence, competence, and familiarity of tamariki
- Process Cooking – a team member will always be present in this space when children are participating in this routine

Roles and Rituals

The Tokihi Leader of each area; Nursey, Ready to Run (RTR) & Big Lumsden (BL) or their delegate will oversee the flow of the day and broad determination of teacher and support worker allocation.

Between routine rituals adults should use collegial communication and common sense to support tamariki choice of play, environment, growth of competence and independence and wellbeing ie toileting, weather related hats, clothing, sunscreen.

Generally staffing is as below:

Indoor Spaces

- 1 registered teacher and 1 other ECE worker in the teaching area

- Health and safety check
- Set up an environment with intention linked to planning – refer to weekly planning sheets and planning folder for each area; Nursery, RTR & BL
- Rotate nappy change: before and after kai times, and before and after sleeping

Outdoor Spaces

- 1 registered teacher and 1 other ECE worker in the teaching area
- Health and safety check
- Set up an environment with intention linked to planning – refer to weekly planning sheets and planning folder for each area; Nursery, RTR & BL
- Rotate nappy change : before and after Kai times, and before and after sleeping

Record any accidents, injury or serious illnesses that occur during the day (HS25,27).